



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	DR. P.G.A.S. SAMITI'S PANDIT PANCHAXARA GAVAIGALAVAR ARTS COLLEGE
Name of the head of the Institution	B G HIREMATH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08372221122
Mobile no.	9945256003
Registered Email	ppgartsgadag12@gmail.com
Alternate Email	ningojiva@gmail.com
Address	Shri. Veereshwar Punyashrama, Gadag.
City/Town	GADAG
State/UT	Karnataka
Pincode	582101

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Prof M I Jobali																						
Phone no/Alternate Phone no.			08372221122																						
Mobile no.			9482554235																						
Registered Email			ppgartsgadag12@gmail.com																						
Alternate Email			ningojiva@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://www.ppgartscollege.edu.in/wp-content/uploads/2021/01/AQAR_2017-18.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.ppgartscollege.edu.in/wp-content/uploads/2021/06/Calendar-of-Events-2018-19.pdf																						
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.29</td> <td>2005</td> <td>28-Feb-2005</td> <td>27-Feb-2010</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.39</td> <td>2016</td> <td>25-Apr-2016</td> <td>24-Apr-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.29	2005	28-Feb-2005	27-Feb-2010	2	B	2.39	2016	25-Apr-2016	24-Apr-2021
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1	B	2.29	2005	28-Feb-2005	27-Feb-2010																				
2	B	2.39	2016	25-Apr-2016	24-Apr-2021																				
6. Date of Establishment of IQAC			01-Jul-2009																						
7. Internal Quality Assurance System																									
<div> Quality initiatives by IQAC during the year for promoting quality culture </div>																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Special lecture on Kannada Bhasha Dinacharane	07-Jan-2019 1	60
Special Lecture on Bendreyavar Dampatya Geetegalalu	10-Oct-2018 1	150
Special lecture on Administration of Shareshah	08-Sep-2018 1	75
Special lecture on Gandhi mattu Shastrijiyavar Rajakeeya Jeevan	30-Aug-2018 1	95
Special Lecture on - Literature on Tulasidas Kabiradas by the Department of Hindi	13-Aug-2018 1	45
One day special lecture on - Ratnakar Varniya Bharatesh Vaibhav Ondu Samikshe	07-Aug-2018 1	85
One day special lecture on - Consequences of Increasing Population	07-Jul-2018 1	75

L::asset('/','public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report	No Files Uploaded !!!														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
(1) Got affiliation for B.Com. programme (2) Continued Certificate courses i.e., (a) Spoken English and (b) Fundamentals of Computer (3) Invited academicians, professionals to deliver special lectures (4) Deputed teaching staff for professional development. (5) Trained and deputed sports students to participate national level competitions.															
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
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14. Whether AQAR was placed before statutory body ?	No														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No														
16. Whether institutional data submitted to AISHE:	Yes														
Year of Submission	2019														
Date of Submission	27-Feb-2019														

17. Does the Institution have Management Information System ?	Yes
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>College has adopted MIS partially. Upgraded computer and its peripherals so as to perform effectively. The use of information technology in educational management increased its efficiency and effectiveness. Students database is generated at the time of students enrolment, which has become main source of students information containing qualifying examination scores, family background, students aspirations, etc. College has given ample scope to the Administrative staff to acquire knowledge on effective usage of ICT. Most of the correspondence expected to carry out only through Office Automation as per the guidelines of the competent authority from time to time. In view of this, college has facilitated high configured computers, well bandwidth internet connectivity, pen drives, printer, etc. Admission list is prepared using MSExcel as per the prescribed format and the same is forwarded to Affiliation Section including both Soft copy and Hard copy. For gaining scholarship provisions from different schemes by the Department of Social Welfare, Govt.of Karnataka, necessary information is updated only through online process. For the purpose of generating staff attendance, it has made possible only by implementation of Biometrics. Similarly, permanent staff monthly salary is generated using HRMS which is introduced by the Department of Collegiate Education, Govt.of Karnataka. To increase the paperless administration, college has organized orientation on Optimum Utilisation of ICT to increase the paperless administration. Similarly, IQAC and Principal convene the staff meeting by notifying staff through SMS, WhatsApp modes. College has mounted surveillance cameras at the prominent places of the campus for security and safety purposes. GPRS is adopted by the Principal so as to keep track of the activities carried out in the campus. Necessary database is prepared for the documentation of necessary information.</p>
Part B	

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College adhered to the syllabus framed by the University. Suggestions, recommendations made by the teaching staff are considered and incorporated at the time of revision / modification of syllabus by the BoS of Karnatak University. Even though college has restriction in modification / revision of syllabus, to enrich the course curriculum, college has made necessary provisions based on the feedback, suggestions and recommendations from different stakeholders. With the active initiation of IQAC, prior to the commencement of academic session for the current year, convene staff meeting with the agenda of preparing and planning various cocurricular and extra curricular activities for the current academic year. Detailed calendar of events for the particular semester is prepared after taking into consideration of university calendar of events. Orientation programmes are conducted for the fresher students. To deliver effective course curriculum, necessary teaching-learning facilities are made after getting suggestions by respective subject teachers. Activities for the current year are planned taking into consideration of actual working days in respective months. Similarly, Principal also give ample scope to every teacher to prepare departmental plans in addition to the regular classes. Necessary provisions are made by the college to enrich the curricular aspect. Sufficient learning resources are also made available at the central library. Some of the department do engage extra classes and conduct remedial classes for slow learners. The completion portion of syllabus is reviewed once in every month by the Principal to ensure the completion of syllabus within time frame. With the support of IQAC, for the conduct of special lectures, curricular and cocurricular events are planned very systematically and accordingly documented. In addition to the regular 02 programme i.e., Arts and Commerce, college is running subject related 2 certificate courses i.e. (1) Spoken English and (2) Fundamentals of Computer Application. Both these certificate courses are running at the college level. The duration of the course is 2 months. Necessary financial provisions are earmarked by the college for the conduct of study tours, field trips, conduct of special lectures, etc. Principal reviews the coverage of syllabus every month. Every faculty members have to submit their Daily Dairy which indicates the portion of syllabus covered in respective month. For the slow learners, remedial classes are also engaged to prepare them to cope up the syllabus. Additional study materials, learning resources also facilitated for the Advanced Students. During the year, invited academicians, professionals to deliver special lecture based on course curriculum. For the purpose of documentation, IQAC maintain the files like; Calendar of Event, Departmental Plans, Implementation Report, Teaching Plans, etc. All these activities made sure that the utmost completion of syllabus within the stipulated period of semester during the year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Spoken English	Nil	01/09/2018	30	English is one of the most widely spoken languages	(a) Scope for higher education (b) Scope for employab

across the globe. It is considered as the international language for communication across borders and is used for business and other purposes. As most of the students are from rural background and m

ility. (c) Prepare them for competitive world (d) Course enable students to learn at least minimum level English language efficiency.

Fundamentals of Computers	Nil	05/11/2018	30	This course aims at preparing students to know computer skills. With this course, students could able to gain skills on computer skills, office automation, internet, etc.	(a) Enable students to operate computer confidently. (b) Give scope for employability at private sector (c) Helps students to prepare for competitive examinations.
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Commerce	15/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	07/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	21/06/2018	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>During the year, IQAC has collected feedback on course curriculum from different stakeholders i.e., Students and Alumni Association. During the last working day of the semester, feedback on curriculum, feedback on teachers, feedback on facilities, etc. are collected. These feedbacks are analysed using MS-Excel with statistical tools. Major suggestions pertaining to teaching-learning and enrichment of the course curriculum is implemented with utmost priority. Necessary financial support is made by the Principal by the approval of Governing Body. Based on the outcome of the feedback, during the year, college has conducted special lectures based on course curriculum, conducted study tours, field trips, etc. College has deputed advanced learner student to participate at seminars, conferences, workshops and also trained them to prepare articles and present them at the seminars held at various institutions. Infrastructural facilities like upgradation of computers are made during the current year. Some of the core subject teachers conducted extra classes, provided students additional study materials. Feedback so collected are analysed, action taken report is published in college website. Sample copy of Feedback format and Action Taken Report is made available on college website.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	180	102
BCom	Commerce	120	10	3
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	268	0	13	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	5	2	1	4	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has implemented Mentorship mechanism. All the full time teachers are entrusted the responsibility of mentorship. Every faculty members are well aware about the concept of mentorship. Soon after the commencement of academic session during the year, Principal circulate the mentee list to respective teachers. Similarly, students are known about their mentor and also instructed them to attend as per the time slot given to respective mentee. The very objective of mentorship involve are (a) to help student to understand the subject confidently (b) to counsel academically weak and help slow learners to cope up with academic, extra curricular, co curricular activities (c) Providing them role model to become competent students (d) to identify problems of the students etc. College has prepared specific time table wherein respective mentee must attend to their mentor. Mentor will monitor the overall performance of the respective mentee. In addition to the regular classes, some of the subject teachers adopted and implemented the concept of Mentorship to nurture the advanced learners and also students who are interested to know the specific subject thoroughly. Mentorship is adopted by some of the teachers like Geography, Education, Hindustani Music, Journalism and Sociology. Regular guidance and monitoring are made to those students who are under Mentorship. The performance of the previous semester is taken into consideration. Mentee who are weak in study and low performance in previous semester, is guided with additional tutorial, provide them study materials, prepare them to study confidently. With this effort, college has recorded good academic track record of respective mentee. Similarly, mentorship is also extended to sports students who are preparing to participate for various sports competitions outside the campus. College hires coaches for giving training to sports students. Students who aspire employment soon after the completion of their graduation, college has invited academicians, professionals and experts to deliver special lecture on how to prepare competitive examinations and also college has procured necessary learning resources for competitive examinations. Every mentee prepare overall performance of the mentee and the same is presented to IQAC for documentation purpose. Mentorship mechanism enabled the institution to keep the track record on progression of higher education and number of mentee getting employed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
268	13	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	9	2	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Assistant Professor	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	Semester	25/05/2019	27/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on Continuous internal Evaluations are, surprise test, inhouse seminars, etc. Students' performance in curricular, cocurricular and extra curriculars are monitored through various measures. Regular monitoring help the institution to guide student community to become competent in curricular and extra curricular aspects. The absentee in theoretical classes who participate at special camp of NSS event, some of the core subject teachers engage extra classes for these students to enable to cope up the syllabus. As per the university specifications, college do conduct 2 internal tests. Low performer in these internal tests is guided and provided additional teaching and study materials. Similarly, for advanced learners, college encourage them to present inhouse seminar and also participate seminar, workshop at various levels. Ultimately, students of different calibre are keenly monitored continuously for their overall efficiency in curricular and extra curricular activities. Sports students of specific interest are provided coaching so as to equip themselves to compete at various competitions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Soon after the internal tests, Examination Committee collects Absentees list who could not attend their first and second internal tests, Examination Committee prepare a separate time table and conduct the a separate test. All the faculty members are required to maintain their teaching work diary and submit them to the Principal at the end of every month. The coordinators of various committees like cultural, sports, library and sports prepare an action plan for all the activities at the beginning of each academic year. The seminars, workshops, special lecture programmes, study tours, NSS and sports events are organized within the framework of the university and college calendar of events. Each department contains a list of unit test, assignments, project works, seminars, workshops, etc. Work diary is maintained by faculty members and they are reviewed every month by Principal. Before award the marks in the internal tests, a students regular attendance to classes, participation in seminars and class room activities and also a discipline behaviour in the class and college campus are taken into consideration. At the end of each academic semester, the university conducts examination and evaluation work

which is carried out by the central board of the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ppgartscollege.edu.in/wp-content/uploads/2021/06/2.6.1-Programme-Outcome-Course-Outcome-etc..pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	Arts	62	45	72.58
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.ppgartscollege.edu.in/wp-content/uploads/2021/06/Student-Satisfaction-Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	02/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	02/12/2019	Nil
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	02/12/2019
View Uploaded File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	1	1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Kannada	2
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
View Uploaded File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	4	2
Presented papers	2	12	7	3
Resource persons	0	0	3	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Medical Check up camp	NSS volunteers	2	40
Cleanliness of neighbouring temples.	NSS and localites	2	40
Rally on Health Awareness on common deceases	NSS and YRC	4	120
Literacy programme at adopted village	NSS and local body	3	45
Vanamahotsava	NSS, villagers	4	80
World Water Day	NSS	8	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Extension activities	Best College for Extension Activities	Kannada Sahitya Parishath, Bengaluru.	75
Child Awareness Film Show	Good Administration	Karnataka Jnana Vidnana Samiti	85
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Special lecture on The role of education for girl students	NSS volunteers	Gender Equity	5	90
Special programme on AIDS Awareness	NSS volunteers	Health Awareness	4	80
Medical Check up camp	NSS and Primary Health Centre	Health Awareness	4	75
Cleanliness of surrounding villages	NSS volunteers and localites	Swachcha Bharat Abhiyana	4	60
Special lecture on The role of education for	Local leaders and NSS	Gender Equity	4	70

girl students				
Medical Check Up Camp	PHC, NSS	Medical Check Up	2	90
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	02/12/2019	02/12/2019	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	06/12/2018	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Lib	Partially	6.2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2975	206446	3	210	2978	206656
Reference Books	2455	172778	6	500	2461	173278
Journals	4	8000	4	8000	8	16000
CD & Video	22	24872	0	0	22	24872
Library Automation	0	0	1	6500	1	6500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	05/12/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	20	2	0	0	2	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	25	20	2	0	0	2	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer, Internet, Microphone, earphone, etc.	https://www.ppgartscollege.edu.in/computer-application/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
150000	140760	260000	255571.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the maintenance of physical, academic and support facilities, college has earmarked necessary financial provisions. With the supporting of Governing Body and outcome of the IQAC proceedings, necessary steps being implemented to ensure the utmost maintenance of infrastructural facilities which are necessary for smooth functioning teaching learning processes. Maintenance and utilization of laboratories are as follows:- College has Computer laboratory, English Lab, etc. For the maintenance of computers which are made available at Laboratory, computer faculty is entrusted the responsibility to ensure the working conditions of every computer. Computer laboratory is regularly monitored by computer faculty. At the beginning of the semester, concerned faculty member has to give report of the working conditions of computers in computer laboratory. Principal invite external expert for repairs. College procure necessary peripherals as and when required. Policies and procedures of Library:- College has Library Committee. The Committee is entrusted to conduct meeting atleast twice in a semester. Committee seeks suggestions and recommendations from students representatives, faculty members for the procurement of any learning resources based on the course curriculum. Some of the initiatives are 1. The requirement and list of books is taken from the concerned faculty. 2. The finalized list of required books is duly approved and signed by the Principal, IQAC Library Committee. 3. Based on the approval from the Principal, Librarian processes the order for the procurement of learning resources. 4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. 5. The maintenance of the reading room is done regularly by library staff. 6. Stock verification of library books is done every year by stock verification committee, Sports: - College has Sports Committee. Necessary financial resources are earmarked for the conduct of various sports activities within the campus and also to encourage sports students to participate competitions at various levels. Similarly, college arranges coach for specific sporting events. To encourage and promote sports person, college provides financial assistance. The maintenance of sports equipment is under the supervision of sports in- charge of the college. The policy of stock taking of sports equipment is followed every year. Classrooms: - To maintain cleanliness of the classrooms casual staff is allocated. The policy is to keep every classroom hygienic and ensure congenial learning atmosphere. Administrative staff monitors every class rooms for the proper functioning of lights, fans, LCDs, electronics lecterns and sees that lights are turn off after the college hours. In addition to this, college has placed notices at the prominent places of the college to create awareness about proper usage of electricity and water. Policies and procedures of maintain and utilizing other facilities:- • Regular cleaning of garbage disposal, pest control, Generator, UPS is undertaken. • College campus maintenance is monitored through regular inspection by Administrative staff. • Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. • Updating of software's is done by lab assistants. The same is uploaded on college website.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	SC / ST Scholarship	33	136060
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	03/08/2018	15	Subject Expert from the college
Yoga	21/06/2018	20	Yoga Expert from outside.
Remedial Coaching	01/12/2018	30	Mentors of the college
Skill Development Programme	05/09/2018	40	Experts from outside campus.
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Scope for Higher Education for Arts Graduates	0	135	0	0
2019	How to prepare for Competitive Examinations	90	0	12	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Deputed job aspirants to neighbouring college where campus interviews being held	15	6
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	12	Arts	History, Economics, Geography, Sociology and Kannada	PG Department of Studies, Karnatak University, Dharwad.	MA, B.Ed., etc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Singing, Rangoli, Cook without fire, Essay, Debate, One Act Play, etc.	College	95
Cricket, Running, Javelin throw, Hammar Throw, Long Jump, etc.	College	86
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Wrestling	National	1	1	25	Prashant gouda S. Beleri
2019	Wrestling	National	1	1	45	Prashant gouda S. Beleri
2019	Wrestling	National	1	1	50	Shweta Belagatti
2019	Wrestling	National	1	1	80	Shahidbe gum B. Baligar.
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the support of senior staff, IQAC, college has included student's representatives in different committees, cells, etc. The college has the Student Council. The highest scorer in the previous qualifying examinations is considered to be the Class Representatives. They are given ample scope in every college meeting and get their suggestions, recommendations for further strengthening up of teaching learning processes. Similarly, students representation involved in most of the Committees and Cells. College IQAC convenes the staff meeting during the 2nd week of the commencement of academic period during odd semester, to discuss and formulate the procedures for the selection of students representative in various committees and cells which are to be functional in the college. Students are selected on the basis of their performance / achievements in previous academic period in sports, cultural activities. College conducts competitions for the selection of representatives for Planning Forum, Debate Forum, etc. The highest scorer are selected as a representatives of different cells and committees. The Committee includes Convenor for Cultural, Sports, Red Cross, Kannada Sangha, Planning Forum, Women's Forum, Debate Forum, News Desk Forum, Library, Discipline, IQAC, Students Welfare, NSS, Youth Red Cross, Electoral Literacy Club, etc. Every committee is headed by faculty members who guide students about their duties and responsibilities of respective committees and cells. The Student General Secretary is selected as a member for IQAC. Final year class representatives are considered as a members of Library Committee. After the formation of the Committees and Cells, the detailed list of committee and cells is displayed on the college notice board soon after the inaugural function of the Cultural, Sports, activities. The members of the committee do take active participation in the concerned programmes and the meetings held in the college and put their views for the conduct of curricular, cocurricular and extra curricular activities during the year. College regularly encourage students in different activities of the college so as to inculcate leadership abilities. Similarly, to develop competitive spirit, college encourages and deputed students to participate at various competitions organized by different institutions. Necessary financial support, coach, guidance is also provided students to compete at various events. The representatives act like a bridge between the students community and the teachers. Students representatives are invited during the respective committee meeting and gets their suggestions for various

activities. Similarly, Class Representative is selected based on highest percentage score in the previous examination. General Secretary is selected based on the higher percentage of score at 4th semester. Ultimately college has given ample scope and opportunities for students representation. Further, in addition to the representatives in different committees / cells, other students are also included as volunteers for the conduct of various cocurricular and extra curricular activities. This has impacted the institution to conduct curricular, cocurricular and extra curricular activities with more effective manner.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

410

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

During the year, members of the Alumni conducted 2 meetings. Based on the resolutions, following are the initiations taken by Alumni Association. (a) Delivered a special lecture based on course curriculum. (b) Conducted Career Guidance Programme. (c) Provided financial support to needy students for the payment of fees. (d) Provided a set of text book to economically weaker sections.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College has a conducive atmosphere. Ample scope is given to staff to upgrade and update academically and professionally. The institutional policies have been reflected and enhanced in the Vision and Mission which provides scientific approaches towards effective teaching In addition to the role of IQAC, Principal motivates every staff members including non teaching staff to render their services with commitment and holistic approach, as the college is running under the Management of Matha under the guidance of Swamiji with the vision to educate the downtrodden and under privileged and diversified students community. Proper planning is made in consonance with IQAC and also wherever financial and any other support required in such circumstances, college seek support from the Management. Our esteemed Management very much considerate and always guide the institution to carry out its Vision and Mission with utmost holistic and committed manner. For the inculcation of the professional abilities, Management give support for the conduct of professional training at the campus. The overall progression of the Institution, the performance of every staff is communicated to the Governing Body of the Institution. The college delegates authority and provides operational autonomy to the department, the head and faculty are empowered to take all necessary measures to develop the departments in consultation with the Principal. Every activity of the institution like teaching, research, administration,co-curricular activity follows a well-defined system and every faculty member responsibly uses the powers delegated. For the current year, the activities relating to cocurricular and extra

curricular activities, every staff are involved for the smooth functioning of various activities to be carried out in the college. Similarly, for the current year, during the sports event of the college, every staff of the college are involve in various event as convener, etc. Similarly, based on the staff and IQAC recommendations, college has organized a one day special programme, i.e., Upgradation of teaching using ICT and virtual mode of teaching. Further, One day programme is organized for the students with regard to competitive examinations, etc. Some of the department have organized special lectures based on the course curriculum. College has given necessary autonomy to the staff for the purpose of teaching learning processes. Principal has empowered different committee to plan and organise various activities which can enrich the course curriculum by way of taking decisions of selection of field trip spots, study tours, industrial visits, invitation of experts, academicians, professionals to deliver special lectures, etc. Necessary financial resources are earmarked for the conduct of cocurricular and extra curricular activities. Every staff of the college including non teaching collectively work for the overall progression of the students community.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	College has linkage with sister concerned B.Ed. College to get the resource person for conduct of Basic Computer Skills. During the year, the Department of History, have conducted field trip based on the course curriculum. College has invited experts, academicians to deliver special lectures based on the current trend referring to course curriculum.
Human Resource Management	Our esteemed Management provides necessary financial provisions and supports to the institution for the adhoc arrangement of temporary staff for newly introduced subject by the university and also by virtue of access of workload. Professional training is also organized for both teaching and non teaching staff of the college.
Library, ICT and Physical Infrastructure / Instrumentation	The Library has good number of learning resources including journals, magazines, news papers, etc. Library is partially automated. The institution has adequate Physical infrastructural facilities. Based on the feedback and suggestions from IQAC, Library Committee, students, college augment the learning resources from time to time.
Research and Development	Teachers are encouraged to participate at academic seminars,

	conferences, workshops, etc. OOD facility is extended to teachers who actively take part in various academic activities outside the campus. Some of the teachers actively involved in publishing research articles and some of them have contributed the chapters in Text Book based on the syllabus.
Examination and Evaluation	College has Examination Committee. Based on the calendar of event, the committee prepares time line for the implementation of internal examinations. Soon after the internal examination, every faculty members are advised to show the answer sheets to the students so as to know their actual performance. In addition to the prescribed 2 internal examination, to prepare students for semester end examination, examination committee conducts Preparatory Examination.
Teaching and Learning	College has planned conduct programme on ICT for effective teaching processes in addition to conventional mode of teaching. Presently, to enrich the course curriculum, teachers are involved with Bridge course, Study tours, micro projects, etc.
Curriculum Development	To conduct special lecture, financial necessities are met by the Management and Institution

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	After the completion of students admission, the soft copy of the same is submitted to Academic Council, different cells at Karnatak University, Dharwad.
Examination	Both internal marks and external for practical examination uploaded at university portal
Administration	Admission list uploaded on university portal and other administrative work as per the government department specifications.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2019	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	04/12/2019	04/12/2019	0	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	2	20/02/2018	12/03/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	2	11	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Promotional benefit as and when due to permanent staff. (b) Continuation of existing Management staff (c) OOD facilities for attending professional training. (d) Maternity and paternity leave provision (e) Tea provisions during the break hours of the working days. (g) Computer, Printer, stationery and internet facilities at the staff room. (h) Augmentation of learning resources based on staff recommendation.	Promotional benefit as and when due to permanent staff. (b) Continuation of existing Management staff (c) OOD facilities for attending professional training. (d) Maternity and paternity leave provision (e) Tea provisions during the break hours of the working days. (g) Computer, Printer, stationery and internet facilities at the Administrative Office. (h) Augmentation of learning resources based on staff recommendation	(a) Remedial classes (b) Mentorship mechanism (c) Scholarship provision from different State / Central Government schemes. (d) Active participation of students in cocurricular and extra curricular activities. (e) Coaching / training for participation of various competitions

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Principal has financial autonomy only to the extent of available financial resources for day to day smooth functioning of curricular, cocurricular and extra curricular activities. For the purpose of any cocurricular and extra curricular activities, respective department Head have to indent financial requirement for the purpose of conducting various activities. College provides advance amount and remaining amount will be reimbursed once the concerned faculty submit the authenticated bills for the complete settlement within a week of the conduct of any activities. Any bill which cross beyond Rs.3000/-, college transact only through cheque system. Similarly, proper financial documentations, billings, etc., are maintained by Administrative Staff. Further, the verification of the accounts is dealt by Management internal auditor who checks the financial transparency from time to time. This in turn help the institution for Final auditing which is done by management recruited Chartered Accountant M/s. Kiran Patil Company, Hubballi. Referring to the audit reports of various years, there is no observations made by Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director, Collegiate Education, Govt.of Karnataka	Yes	Management, IQAC and Principal
Administrative	Yes	Joint Director, Collegiate Education, Govt.of Karnataka	Yes	Management, IQAC and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(a) Shortage of attendance is intimated to parents. (b) Students academic performance in Internal Test and Semester end examination is communicated to parents. (c) Parents are invited to attend Parent Meet. Suggestions and recommendations posed by the parents are implemented for the overall benefit of students community.

6.5.3 – Development programmes for support staff (at least three)

(1) College has upgraded computers for effective performance (2) Enhanced internet connectivity. (3) Given scope for the staff for professional training outside the campus. (4) Given scope to attend professional training held at outside the campus by providing OOD facilities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1) Invited academicians, professionals to deliver special lectures based on course curriculum. (2) Organized special programmes through Career Guidance and Placement Cell. (3) Conducted Yoga Training Session during the year. (4) Deputed staff for professional development programmes. (5) Augmented learning resources at the central library. (6) Submitted appraisal report of the staff to the Management. (7) Conducted good number of extension activities at the adopted village and surrounding villages. (8) Deputed job aspirants for campus interviews. (9) Provided coach for sports students to participate competitions at national level. (10) Feedback analysis is dealt by IQAC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One day special lecture on - Consequences of Increasing Population	15/06/2018	07/07/2018	07/07/2018	75
2018	One day special lecture on - Ratnakar Varniya Bharatesh Vaibhav Ondu Samikshe	15/06/2018	07/08/2018	07/08/2018	85
2018	Special Lecture on - Literature on Tulasidas Kabiradas by the Department of Hindi	15/06/2018	13/08/2018	13/08/2018	45
2018	Special lecture on Gandhi mattu Shastrijiyav ar Rajakeeya Jeevan	15/06/2018	30/08/2018	30/08/2018	95

2018	Special lecture on Administration of Shareshah	15/06/2018	08/09/2018	08/09/2018	75
2018	Special Lecture on Bendreyavar Dampatya Geetegalalu	15/06/2018	10/10/2018	10/10/2018	150
2018	Special lecture on Kannada Bhasha Dinacharane	15/06/2018	07/01/2019	07/01/2019	60

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personality Development Programme	19/08/2018	19/08/2019	45	20
Is Women is equivalent to Gents	18/08/2018	18/08/2018	48	30
The role of women for the nation building	11/03/2019	11/03/2019	30	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
During the year, college has organised special lecture on Environment Consciousness. Campus is plastic free zone. Augmented LED bulbs. Total requirement of the electricity for the entire campus is 3 KV. Following are some of the initiations conducted by the college: 1. Percentage of power requirement of the University met by the renewable energies source 2. Ground water recharge found by NSS Students 3. Green drive (Planting of Tree in College Campus) 4. Installation of LED lights in the college campus class rooms

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Ramp/Rails	Yes	15
Scribes for examination	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	02/12/2019	000	Name	000	1
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	01/06/2018	The detailed code of conduct for student is displayed at the prominent places of the campus, handbook and also college has enlightened students about the code of conduct to be followed during their studies at the campus.
Code of conduct for permanent teachers	01/06/2018	Permanent staff code of conduct is followed based on the rules and regulations prescribed under KCSR.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Special lecture on role model of Gandhian	15/08/2018	15/08/2018	75
Role of Teacher in the digitalised world	05/09/2018	05/09/2018	100
Special lecture on working of Indian Democracy	26/01/2019	26/01/2019	80
Special lecture on Swamy Vivekananda	12/01/2019	12/01/2019	80
Special lecture on Prevention of AIDS	28/02/2019	28/02/2019	100
special programme on Womens Empowerment	08/03/2019	08/03/2019	55
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Use of organic manures and fertilizers in the college garden. (2) Installation of LED bulbs in most of the class rooms. (3) Sappling of trees (4) Awareness programme on Plastic free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE – 01 Computer Skills on Office Automation Objectives:

- To train students base level of computer skills inspite of having only theory paper on Computer Applications.
- To give practical sessions and use computer laboratory optimally.
- To equip students to know basic skills of computer and also Office Automation comprising of MS-Word, MS-Excel, MS-Powerpoint and Internet.
- To enable them to prepare for competitive examinations both online and offline mode.

Context: During the post accreditation, based on the feedback from different stakeholders, based on the feedback, suggestions from different stakeholders, IQAC has recommended to conduct special activities on Computer Skills for Students. For BA students as per the prescribed syllabus from university, they need to study a paper on Computer Application only with theory portion but no scope for practical sessions. Hence, keeping this in mind, based on students' feedback, suggestions, college has given scope for students to learn fundamentals of computers including MS Office comprising of MS-Word, MS-Excel, MS-Powerpoint, etc. Most of the students are from rural belt and economically weaker sections. Most of them do not afford to pay the fees for learning Computer Skills outside the campus. Hence, after getting these feedback and also giving scope for students to learn computer skills, college has introduced special sessions entitled, Computer Skills on Office Automation.

Practice: Even though BA-IV students have to study Computer Application, only theory portion as per the prescribed syllabus and not having scope for practical session, the present scenario of the market trend, higher education, etc., knowledge of computer is very much essential for every individuals. Hence, college already establish computer laboratory. Frequently computers are updated and provided necessary software including internet connectivity. A separate time table is prepared and instructed all the students to attend the practical classes as per the scheduled time table based on roll numbers. Students are allowed to practice in the computer lab. College has hired qualified teacher to engage the classes. College has adopted the syllabus pattern of B.Com. where it has given ample scope for learning Office Automation. The duration of the course is of 2 months. To know the students abilities on office automation, computer faculty conducts tests. The overall syllabus is customized by college alone and students who successfully completes the course, they would get certificate from the college. **Evidence of Success:** The knowledge on Fundamentals of Computers and Office Automation helped good number of computers. Some of the students got placed at private sector after the completion of their graduation. Most of the students who all have taken part in this session have expressed their contentment and gratitude to the college for taking this special effort. This course has helped students for continuation of higher education, employable through competitive examinations, etc.,. To run this course, financial burden is taken only by college. No fee is collected from students. **Problems encountered and Resources Required:** This crash course is run on free mode with an intention to equip students on computer basic skills. For the maintenance of computers, payment of temporary staff is managed by college alone. Due to the shortage of available financial resources, some times, it became challenging to maintain.

BEST PRACTICE- 02 :

Enhance Reading Habit among students Objectives:

- To educate students the value of reading.
- To train students development of concentration.
- To enlighten students the consequence of dependence of Mobile Technology.
- To prepare them to be competent to face present challenges.

Context: Due to the advancement of mobile technology, good number of students deviated from reading

habit but study only at the time of examination and are prone to usage of mobile. With the help of advancement of mobile technology, students can use it effectively to learn lot of value based contents but based on the surveys, findings and current trends, students are using mobile technology for amusement, entertainment instead of using the technology for learning subject related topics, etc. To prepare them competent academically and also for competitive examination, where students must develop the art of reading text books, reference books, magazines, journals, periodicals, etc., college has motivated all the students and encouraged them to use available library resources effectively through respective mentors. This has become a unique effort of the college during the year. Practice: IQAC has taken this initiation with an intention to develop the reading habit among students, college has encouraged every students to spend their leisure time to step into library to read text books, periodicals, magazines, journals, etc. To experiment this exercise, we encouraged slow learners along with advanced students to spend minimum 1 hour time at the library and make effort to read the text book, magazines, etc. We have selected only few students from slow learners and advanced learners for this experiment. Students are instructed to switch off their mobile and concentrate on reading. Senior faculty members have guided students to focus on reading from the books, magazines, etc. Students also encouraged to read spiritual, moral based books so as to develop concentration and enhance reading culture. Evidence of Success: Even though at the level of students learning stages, reading is a must for every student. Due to the diversification of students attention towards mobile technology, we have put an additional effort to encourage students to spend their valuable time at the library and also given them some additional text books to those who have been selected for this purpose. During the year, overall observations highlighted that, gradually students are developing the habit of reading along with mobile technology for their career prospects. Slowly and steadily this practice has become motivation to students and resulted in their semester end result. Problems encountered and resources required: Financial resources are utilized for the augmentation of learning resources including e-learning resources. This practice has recorded good track record of semester end result. Walk in ratio to the library is gradually increasing. The same information is also made available on college website to make it known to different stakeholders.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ppgartscollege.edu.in/wp-content/uploads/2021/06/BEST-PRACTICE-01.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Under the banner of Karnatak University affiliated colleges, our's is the prominent and eminent educational institution with the core vision of providing higher education to downtrodden, blinds, economically weaker sections. Right from its inception, good number of students have educated and got placed at different sectors and outgoing students from the college continued for higher education after their graduation. His holiness Late Shri Ganayogi Pandit PANCHAXARAI GAVAI is known in the state of Karnatak and as well to the whole of India through his contributions in the field of music, art, religion and philosophy. He was blessed by his Holiness Late Sri. Guru Kumar Maha Shivayogi of Hanagal. His contribution for the richness of the Indian culture is phenomenal. Though he was blind, but he had strong inner eye with which he developed vision that achieved miraculous performance during his life time and afterwards. His contribution in the field of music is worth mentioning and had

unique achievement in Karnatak and Hindustani music a rare specially in deed. The flavour of his music has spread far and wide in the country. His Holiness Late Shri. Ganayogi Pandit PANCHAXARA GAVAI went around the villages and collected the donations to run a school of music for blind students to give them a new vision through which they could lead a respectable life and fine emancipation. Starting of such a project was first of its kind and stands tall as an achievement in the cultural history of mankind. After the demise of PANCHAXARA GAVAI his abled student with command on three languages. His Holiness Dr. Shri Pandit Puttaraj Gavai succeeded the Sri. Veeereshwar Punyasharm. He was guiding force for various institutions. At Ninetyone he was active and concerned about the welfare of the blind and the disabled in the community apart from establishing institutions for common public especially the down trodden and poor. He had never been deterred by blindness. He translated Basava Purana in Hindi. Translated Shri Tontada Siddalingavijay Puran in Sanskrit. He excelled in poetic abilities by composing Shri Kumar Vilas Kavyam and Shri. Matkumar Geet. In recognition to his contribution the Government of Karnatak Presented him State award " Sangeet Vidwan". For creating a ust society it si needless to mention about the fare practices in our routine life. It is being ably done through Puranas and Kirtanas which are nothing but interpretations of our epics in such a way that even an illiterate man follow the values of life to move up in the ladder of self realization. In many ways Veereshwar Punyashrama can be compared to Mint which incessantly has been providing these social workers in the society. Blindness for those who have studied here has never been any limitation. Appreciating this yeomen service of this Veereshwar Punyasharama the Rotary International has contributed substantially. Dr. Pandit Puttaraj Gavai contribution is exemplery in nature. Education has been accorded top priority in the Ashram activities especially keeping in view of the massive disadvantaged population in the rural areas.

Provide the weblink of the institution

<https://www.ppgartscollege.edu.in/wp-content/uploads/2021/06/Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

The outcome of the IQAC meeting decided to implement, conduct various activities for the upcoming academic year. (1) Orientation on NAAC new manual (2) Professional training for teaching and non teaching staff. (3) Timely submission of AQAR. (4) Conduct of State Level Seminar on Current Trends. (5) Advertisement of new course i.e., B.Com. and attracting students for this new programme. (6) Analysis of Students Satisfactory Survey. (7) Augmentation of Infrastructural facilities. (8) Enhancement of computers. (9) Conduct of Zonal level sports competitions. (10) Conduct of Exhibition by the Department of History.