



ಡಾ. ಪ.ಗ.ಆ.ಸಿ.ಸಂಿತಿ ಡಾ. Dr. P.G.A.S.Samiti's

**ಪಂ. ಪಂಚಾರಾ ಗಾವಾಯಿಗಳವರ ಶಳ ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ, ಗಡಗ**

(ಕರ್ನಾಟಕ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಯೋಜನೆ ಒಳಪಟ್ಟಿದೆ) ನ್ಯಾಕ್ ಬೆಂಕ್ ಗ್ರಂಡ್ ಮಾಸ್ತಿಕ ಪ್ರಾಂತ

**PANDIT PANCHARATNA GAVAIGALAVAR ARTS AND COMMERCE COLLEGE, GADAG**

Affiliated by K.U.D. &amp; Accredited to NAAC "B" Grade

ಶ್ರೀ ಮಂಗಳೂರು ವೃತ್ತಾಂತ, ಗಡಗ - 582101.

Ref. No.:

Date :

College has adopted the syllabus pattern of .Com. where it has given ample scope for learning Office Automation. The duration of the course is of 2 months. To know the students abilities on office automation, computer faculty conducts tests. The overall syllabus is customized by college alone and students who successfully completes the course, they would get certificate from the college.

#### Evidence of Success:

The knowledge on Fundamentals of Computers and Office Automation helped good number of computers. Some of the students got placed at private sector after the completion of their graduation. Most of the students who all have taken part in this session have expressed their contentment and gratitude to the college for taking this special effort. This course has helped students for continuation of higher education, employable through competitive examinations, etc., To run this course, financial burden is taken only by college. No fee is collected from students. Problems encountered and Resources Required: This crash course is run on free mode with an intention to equip students on computer basic skills. For the maintenance of computers, payment of temporary staff is managed by college alone. Due to the shortage of available financial resources, some times, it became challenging to maintain.



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